

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Melksham CATG - Date of meeting: 17th October 2019			
1.	Attendees and apologies			
	Present:	Cllr. Jonathon Seed, Cllr Jon Hubbard, Cllr. Phil Alford, Mark Stansby, Andy Cadwallader, Peter Dunford – Wiltshire Council Adrienne Westbook, Lorraine McRandle – Melksham Town Council Alan Baines – Melksham Without PC Georgina Abear, J Williams – Seend PC Richard Clark - Atworth PC Malcolm Jones - Steeple Ashton PC Karen Haslewood - Broughton Gifford PC		
	Apologies:	Cllr Pat Aves, Spencer Drinkwater – Wiltshire Council		
2.	Notes of last meeting			
		The minutes of the previous CATG meeting held were agreed at the Melksham Area Board meeting on the 5 th June 2019, passing all recommendations.	CATG to note.	Jon
3.	Financial Position			
		The current balance, less previous commitments, stands at £17,374.78 (see Appendix 1).	Area Board to note.	Jon

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4.	Top 5 Priority Schemes			
a)	4966 – Seend High Street - crossing facility Phase 2 – request for coloured surfacing and / or bollards to highlight the crossing point	<p>An order for the coloured surfacing work has been placed with our contractor, Ringway. Ringway had indicated that this work would be completed before the end of September but have been let down by their sub-contractor.</p> <p>Highways will continue to press Ringway for completion as soon as possible.</p>	<p>Area board to note</p> <p>Highways to chase implementation.</p>	<p>Jon</p> <p>Mark</p>
b)	4960 – Broughton Gifford – Traffic Management at Bishop's Seat	Work on the ground has been completed – awaiting final account.	Area Board to note	Jon
c)	Issue 3340 Melksham Coronation Road area – request for 20 mph limit	<p>The new speed limit is operational with all upright signs installed. Some road markings have been painted but we await the provision of the coloured surface entry points, to be installed by the same sub-contractor appointed for the project at Seend, (item 4a).</p> <p>Highways will continue to press Ringway for completion as soon as possible.</p>	<p>Area Board to note</p> <p>Highways to chase implementation.</p>	<p>Jon</p> <p>Mark</p>
d)	6055 – Broughton Gifford – request for Gateway features at the 3 entrances to the village.	<p>The Parish have indicated that they will fund up to 50% of this project, although the cost was not known.</p> <p>Discussions have taken place between the Parish and Highways and preliminary studies have taken place. An outline of the proposals and ball park costs are set out in the briefing note included as Appendix 2.</p>	<p>CATG and Parish Council to share 50/50 costs of £21,000 (ball park estimate)</p> <p>To recommend to the Area Board an allocation of £10,500</p> <p>Highways to develop scheme</p>	<p>Jon</p> <p>Highways</p>

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e)	6574 – Broughton Gifford, Mill Lane – request for measures to control freight movement	Work on the ground has been completed – awaiting final account.	Area Board to note	Jon
5.	Other Priority schemes			
a)	6914 - A350 Beanacre – request for ground socket to assist SID deployment	Project placed on hold at the request of the Parish Council.	Update from Parish Council: SID not working, defer	
b)	6927 Steeple Ashton. Acreshort Lane – request for Playground warning signs	An order for one warning sign has been placed with Ringway and we are awaiting installation.	Now installed – awaiting final account	
c)	6048 – Melksham Lowbourne Rd and Church Lane – request for Bus Shelters	<p>Melksham Town Council wish to pursue 2 x shelters and have offered a contribution of up to £9,000 towards these.</p> <p>A feasibility study has been completed. Shelters can be installed at both locations with minimal ground work required. A bench currently located by the Lowbourne Stop can be returned to the Town Council for re-use elsewhere. An indication of these shelters is shown on the drawing included as Appendix 3.</p> <p>The estimate to supply and install both shelters amounts to £10,700.</p>	<p>Town Council offered to pay full costs.</p> <p>Highways to arrange installation as a CATG priority project</p>	Highways
d)	6697 – Atworth Mead Park – request to extend the double yellow lines (plus other locations)	<p>The CATG is unable to contribute towards this project, which is estimated at around £3,000.</p> <p>A site meeting was held on 11th October to consider the Parish's requests.</p>	<p>Highways to arrange installation as a CATG priority project</p> <p>Request for Area Board to revisit its policy on town / parish contributions towards CATG</p>	<p>Highways</p> <p>Jon & Area Board</p>

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			projects, to ensure equity.	
e)	6932 Steeple Ashton, Newleaze – request for dropped kerbs at Holmeleaze and Newleaze.	A detail design has been completed and proposals are shown on the drawing included as Appendix 4. The estimate for this project stands at £2,800. The Parish confirmed their offer of 30% contribution £840.	To recommend to the Area Board an allocation of £1,960	Jon
f)	7176 Redstocks – request for village nameplate and single track road sign.	The Parish are willing to fund this request with the estimated cost of £400. An order for this work has been issued to Ringway.	Area Board to note	Jon
6.	Requests / Issues			
a)	6763 Broughton Gifford Melksham Lane – speeding concerns near The Bell	Parish Council to advise on results of Metro count: Site eligible for Speed Indicator Device.	To recommend to the Area Board that this Issue be closed.	Jon
b)	6764 Broughton Gifford The Street – speeding concerns by Hollybrook House	Parish Council to check outcome of Metro count:	To recommend to the Area Board that this Issue be closed.	Jon
c)	6834 Melksham Hazelwood Road – speeding concerns	Item deferred at last meeting to allow time for consideration by Town Council.	To recommend to the Area Board that this Issue be closed.	Jon
d)	6988 Melksham Union Street – road safety concerns, link with Issue 9-19-1	The Town Council has asked for a feasibility study of reversing the one way flow with a prohibition of right turn onto Bath Road.	A briefing note to be prepared by Highways for consultation with residents and businesses	Mark

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e)	7049 A365 Redstocks – request for Junction Improvements	Highways have completed an initial investigation and have produced a briefing note included as Appendix 5.	Parish Council to discuss Area Board to note	PC Jon
f)	7056 Bowerhill 9 Valentia Court – request for access protection marking	Driver has dual fuel vehicle and needs access to their drive to charge their vehicle. New protocol being adopted by WC, may take future decisions away from CATG	Highways to consider To recommend to the Area Board that this Issue be closed	Mark Jon
g)	7080 Melksham Bath Road / Bell Court – request for sign to deter HGVs entering / turning	Resident's car hit by turning lorry at Bell Court A sign could be installed at a ball park estimate of £200.	To recommend to the Area Board that this Issue be added to the Priority List with an allocation of £200.	Jon
h)	7166 A350 Western Way dual carriageway – safety concerns at Puffin Crossing	Highways reported that pedestrian sight-lines now clear of vegetation. Signs in position for north bound. Signs not provided for southbound due to proximity of crossing to Semington Road Roundabout. Timings not checked due to recent temporary traffic management but crossing working as expected. It was agreed to take no further action.	To recommend to the Area Board that this Issue be closed	Jon
i)	7167 Bowerhill Westinghouse Way – request for parking controls	The Parish Council has written to Highways to confirm that they no longer wish to pursue this matter.	To recommend to the Area Board that this Issue be closed.	Jon
j)	Issue 9-19-2 – Melksham Snarlton Lane – Request for safety features at crossing point	New request submitted by Town Council Following discussions Highways were requested to produce an estimate for a children warning sign and coloured high friction surface.	Area Board to note Highways to investigate	Jon Mark

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k)	Issue 9-19-3 – Melksham Snarlton Lane – request for “No access to Snarlton Farm” sign	New request submitted by Town Council Highways can install a sign for this purpose for approximately £100.	To recommend to the Area Board that this Issue be added to the Priority List with an allocation of £100.	Jon
l)	Issue 9-19-4 – Melksham Bath Road / Union Street – request for bollards to prevent vehicles crossing the footway	New request submitted by Town Council Highways suggested 4 to 5 bollards for this purpose at a ball park cost of around £1,500. The Town Council are to consider the provision of planters as an alternative.	Area Board to note	Jon
m)	Issue 9-19-5 – Seend High Street – request for pedestrian crossing sign on eastern side of “new” crossing point	New request submitted by Seend Parish Council Highways recommend a sign for eastbound traffic on western side of crossing. A ball park estimate is £100.	To recommend to the Area Board that this Issue be added to the Priority List with an allocation of £100.	Jon
n)	Issue 9-19-6 – Seend Parish – request for Gateway features (white gates) at Seend Cleeve, Sells Green, Bell Hill, Seend village (A361)	New request submitted by Seend Parish Council Typical cost to supply and install a pair of gates at a single location starts at approximately £1600. PC to contact Mark to arrange a site visit to look at each site.	Area Board to note PC to contact Mark	Jon PC
o)	Issue 9-19-7 – Request for a Speed Limit Review on Bolland Hill to A365	New request submitted by Seend Parish Council Speed limit reviews are undertaken over an entire route to ensure consistency and are charged at £2,500. The C20, from A365 to B3098 at Market Lavington was last reviewed in 2012/13 and the recommendations from that review are included as Appendix 6. The CATG decided not to implement the change at Bolland Hill as the mean speed was already	Parish Council to discuss Area Board to note	PC Jon

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		<p>below the 40 mph limit being recommended.</p> <p>The only environmental change to have taken place since this review was the removal of the railbridge, which was dismantled in 2015.</p> <p>PC to consider the offer of a traffic survey to determine current traffic speed.</p>		
p)	Issue 9-19-9 – Bowerhill Falcon Way – Request for Bus Shelter	<p>New request submitted by Melksham Without Parish Council.</p> <p>Request for a Bus Shelter near Kingfisher Drive for southbound travel. Highways gave a ball park estimate of £6,000 to include possible ground works.</p>	<p>Parish Council to discuss</p> <p>Area Board to note</p>	<p>PC</p> <p>Jon</p>
q)	Issue 9-19-10 – Beanacre Westlands Lane rail bridge – Request for warning signs of road narrowing for westbound vehicles	<p>New request submitted by Melksham Without Parish Council.</p> <p>Highways have inspected the site. The road width within the 30 mph limit is not constant which is the reason for not displaying a road narrows sign on approach to the bridge for westbound vehicles. The provision of pedestrians in road signs could be considered. The cost of two new signs would be in the region of £500.</p>	<p>Parish Council to discuss</p> <p>Area Board to note</p>	<p>PC</p> <p>Jon</p>
r)	Issue 9-19-11 – Bowerhill Portal Road – Request for Bowerhill nameplate and white gates	<p>New request submitted by Melksham Without Parish Council.</p> <p>Siting signs and gates on this approach might prove difficult due to the presence of the shared-use footway and needing to maintain head clearance for cyclists of 2.4m. There is some limited highway verge space on the nearside as you enter Portal Way beyond the extent of the footway.</p>	<p>Parish Council to discuss</p> <p>Area Board to note</p>	<p>PC</p> <p>Jon</p>

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7.	Other items			
a)	Melksham - Shurnhold and Dunch Lane	<p>Highways to produce a report on the proposals including the comments that have been received from the town and parish.</p> <p>No update to report.</p>	Area Board to note.	Jon
b)	Pavement and Footway Improvement Schemes	<p>A revised list has been prepared following discussions at last CATG.</p> <p>Highways reported that the 1st round of work had been completed apart from the link between Union Street and King George V Playing Field past Ebenezer Chapel.</p> <p>The 2nd round of work is to include entrance to King Street Car Park.</p>	Area Board to note.	Jon
c)	LED Lighting Project	<p>The £12 million two-year project to replace the Council's aging street lighting with modern energy efficiency LED lights is starting in October 2019. There are over 40,000 lights to be converted.</p> <p>A dedicated section has been set up on our website to cover this project and is available to view from the Highways Improvement page.</p> <p>http://www.wiltshire.gov.uk/highways-improvements</p>	Area Board to note	Jon

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d)	<p>Method of requesting Highway Improvement Measures and requesting Traffic Surveys (metro counts)</p>	<p>Please note the latest email address for Towns and Parish Councils to forward requests for Highways Improvement measures:</p> <p>CATGRequests@wiltshire.gov.uk</p> <p>Requests for Traffic Surveys should continue to be sent to:</p> <p>roadsafetydriving@wiltshire.gov.uk</p> <p>The relevant forms are available to download from the Area Board webpage:</p> <p>http://www.wiltshire.gov.uk/council-democracy-area-boards</p>	Area Board to note	Jon
e)	<p>Shaw Hill / Corsham Road Traffic Signals</p>	<p>The traffic signal controller at this junction has failed numerous times in recent months and with parts no longer obtainable the system needs to be replaced. Consequently, this junction has been given high priority for a complete upgrade and work on the ground is provisionally programmed for March / April next year.</p> <p>Full details will be released in due course but the upgrade will include:</p> <ul style="list-style-type: none"> • New signal heads and controller. • A pedestrian crossing from Shaw Hill to Bath Road • Kerb re-alignment and surfacing work <p>During the work temporary signals will be deployed and a road closure is also likely to be required.</p>	Area Bord to note.	

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8.	Date of Next Meeting: Monday 16 December 16:00 hrs, Melksham Fire Station
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Melksham Community Area Transport Group

Highways Officer – Mark Stansby

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Melksham Area Board.

3. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Melksham Area Board will have a remaining Highways funding balance of **£4,514.78**

4. Legal Implications

4.1. There are no specific legal implications related to this report.

5. HR Implications

5.1. There are no specific HR implications related to this report.

6. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

7. Safeguarding implications

8. Recommendations to the Melksham Area Board

8.1 To review the Board's Policy on town and parish contributions towards CATG Projects

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8.2 To approve funding of £10,500 for Issue 6055 Broughton Gifford and £1960 for Issue 6932 Steeple Ashton.

8.3 To move the following Issues to the Priority list and allocate funding: 7080 Melksham Bell Court £200, Melksham Snarltan Lane £100 and Seend High Street £100.

8.4 To close issue numbers: 6763, 6764, 6834, 7056, 7166 and 7167.